

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – WORK PROGRAMME 2023/24

MEMBERS: Councillors; Elizabeth Smaje (Chair), Bill Armer, Andrew Cooper, Yusra Hussain and Jackie Ramsay

SUPPORT: Sheila Dykes, Principal Governance and Democratic Engagement Officer

FULL PANEL DISCUSSION		
THEME / ISSUE	APPROACH / AREAS OF FOCUS	OUTCOMES / ACTIONS
1. Leader's Priorities 2023/24	The Leader will set out portfolio priorities for 2023/24 and later in the municipal year will give an update	
2. Corporate Portfolio Holder's Priorities 2023/24	The Portfolio Holder will set out his priorities for 2023/24 and later in the municipal year will give an update	<u>1st August 2023</u>
3. Council Financial Management	<ul style="list-style-type: none"> Quarterly Financial Management Reports. Financial management areas of interest to scrutiny – focus to be confirmed 	<u>1st August 2023</u> Presentation providing an overview of the Council's financial position, including an update on the latest outturn position.
4. IT	<ul style="list-style-type: none"> Potential for digitisation Replacement of telephony system Security 	
5. Communications	Pre-decision scrutiny of Communications Strategy	
6. Inclusion and Diversity	Monitoring work, including: <ul style="list-style-type: none"> Inclusion and Diversity Strategy Pre-decision scrutiny of the revised strategy Inclusion and Diversity Annual Report 	
7. Council Plan	<ul style="list-style-type: none"> Pre-decision scrutiny in respect of the development, and content, of the latest version of the Council Plan 	

8. Kirklees Communities Partnership Plan (Crime and Disorder) and Domestic Abuse Strategy	<ul style="list-style-type: none"> Annual scrutiny of the Kirklees Communities Partnership Plan in accordance with statutory requirement under Section 19 of the Police and Justice Act 2006. (Community Safety Partnerships have a duty to develop a strategic plan to address multi-agency issues affecting quality of life for residents including crime and anti-social behaviour.) <i>(2022 – 2027 Plan endorsed by Cabinet 21.9.22 and adopted by Council 12.10.22)</i> Kirklees Domestic Abuse Strategy – annual review. <i>(Current strategy 2022 to 2027 – adopted by Cabinet 17.1.23)</i> 	<u>1st August 2023</u> Update provided in respect of queries raised at the meeting on 6 th February in relation to the Kirklees Communities Partnership Plan, the Annual Strategic Impact Assessment, and the Domestic Abuse Strategy.
9. Corporate Safeguarding Policy	<ul style="list-style-type: none"> Implementation of Policy <i>(adopted by Cabinet 8th March 2022, Council 13th July 2022)</i> Further to the rollout of the refreshed policy; how it has worked in practice, the outputs, and feedback on training 	
10. Local Flood Risk Management	<ul style="list-style-type: none"> Annual Review of the Council’s Flood Risk Management Plan, including progress against the Action Plan. Pre-decision scrutiny of revised Local Flood Risk Management Strategy 	
11. Kirklees Active Leisure	<ul style="list-style-type: none"> Briefing on the not-for-profit charity that manages ten leisure facilities throughout Kirklees, including the review taking a strategic approach to the future leisure centre offer 	<u>1st August 2023</u> Presentation in respect of KAL including the review of the future offer and long-term operating model. <ul style="list-style-type: none"> The Committee recommended that: <ul style="list-style-type: none"> Its views be sought during the review consultation period and that the results of the analysis of the different models of operation be provided when available. and acknowledged the importance of the links with health and wellbeing.
12. Procurement	<ul style="list-style-type: none"> Challenges and future plans 	

13. Asset Management Strategy	<ul style="list-style-type: none"> • Pre-decision scrutiny of Asset Management Strategy, including proposals for engagement 	
14. Corporate Landlord Function	<ul style="list-style-type: none"> • Challenges and future plans 	
15. People Strategy/People Management	<ul style="list-style-type: none"> • Impact for/on transformation 	
16. Ad Hoc Scrutiny Panel – Residential Housing Stock, Health and Safety Compliance	<ul style="list-style-type: none"> • Monitoring of implementation of the recommendations contained within the Ad Hoc Panel’s final report. 	
17. Overview of Scrutiny Work Programmes	<p>Maintain an overview of the Work Programmes of the four Panels:</p> <ul style="list-style-type: none"> • Children’s • Environment and Climate • Growth and Regeneration • Health and Adult Social Care <p>and receive regular updates from Lead Members</p>	<p><u>1st August 2023</u></p> <p>The Panel’s initial Work Programmes for 2023/24 were endorsed.</p>
18. Social Isolation/Loneliness	<p>Scrutiny work in relation to social isolation and loneliness, with specific reference to the impacts of the Covid-19 pandemic:</p> <ul style="list-style-type: none"> • Focus on evidence relating to young people. • Production of final report 	
19. West Yorkshire Joint Services Committee – Activity in Kirklees	To attend to give members a briefing on the work being undertaken in Kirklees by WYJSC	
20. Mental Health Services for Older People – JOHSC Establishment		<u>5th September 2023</u>

LEAD MEMBER BRIEFING ISSUES		
THEME/ISSUE	APPROACH / AREAS OF FOCUS	LEAD OFFICER/NOTES
1. Risk	Risk reports circulated to Members of OSMC for consideration prior to each meeting.	Briefings held with the Council's Head of Risk on regular basis in line with risk reporting schedule.
2. Performance Reporting	Performance reports circulated to Members of OSMC for consideration prior to each meeting	
3. Budget Engagement		LM Briefing TBA
4. Innovative Working in Kirklees		LM Briefing TBA
5. Challenges to Delivery		LM Briefing TBA
6. Grant Funding Distribution to Anchor Organisations	Update on contract, including locality plans to be shared Update on contract, including locality plans to be shared	
7. Regional Working	<p>Including:</p> <ul style="list-style-type: none"> - The mechanics of how Kirklees is working with the WYMCA and the relationship between the two. - Funding streams and Kirklees approach - How funding bids are considered - The project plan <p>To include:</p> <ul style="list-style-type: none"> • Meetings with Kirklees Members of WYMCA Scrutiny Committees • Funding and Kirklees' approach 	
8. Primary Care Networks and Local Health Improvement	Approach to engagement and communication with Ward Councillors on arrangements that span more than one ward such as PCNs and schools as community hubs.	Information awaited re future PCN landscape (role of wider teams involved with primary care and development of place-based approach to health outcomes, CG&AC)

9. Armed Forces Covenant	Monitor the Council's work in relation to the Armed Forces Covenant.	<p><u>1st August 2023</u></p> <p>Update on the work of the Kirklees Armed Forces Board, including the ongoing work with partner and voluntary organisations provided.</p> <ul style="list-style-type: none"> • The Committee welcomed the work with housing services to help Armed Forces Personnel navigate the housing process and noted the budget position in relation to the Armed Forces Covenant. • The Committee recommended that: <ul style="list-style-type: none"> ○ A survey be developed to hear the voice and understand the need of Armed Services personnel locally ○ Discussion be undertaken with health organisations to allow the Council to understand how they are working with the Covenant. ○ Statistical information relating to the take up of e-learning training be provided in future updates.
10. Data and Insight Strategy	Update	
11. Libraries Service	Update	LM Briefing arranged